



Alexander Scholarship Fund Policy

2019 Edition

(approved ICM 2003, amended ICM 2015 and ICM 2019)

Address: Ave. Sainte-Clotilde 9
CH 1205 Geneva

Phone: +41 (0)22 809 1530
Fax: +41 (0)22 809 1539

Email: ihq@ysmen.org
Website: www.ysmen.org

CONTENTS

- HISTORY 4
- PURPOSE 4
- GENERAL PROVISIONS RELATED TO TRAINING 4
 - Present and prospective staff 4
 - Report by recipient 4
 - Expenses to be covered by Grants 5
- PROMOTION AND FUNDRAISING 5
 - Structure 5
 - Committees 5
 - Goals 5
 - Composition of the committees 5
 - Functions of the committees 5
- ALLOCATION OF FUNDS 6
 - Allocation 6
 - Guidelines for international level allocations 6
- ASF APPLICATION & REPORTING 7
 - Local level applications 7
 - International level applications 7
 - Reporting 7

HISTORY

The Alexander Scholarship Fund, otherwise known as ASF, was named after the founder of the Y's Men's movement, Judge Paul William Alexander. The programme was called the Paul William Alexander Scholarship Fund (PWASF) until 1982 when the name was changed to the Alexander Scholarship Fund.

The ASF was introduced at the 1954 International Convention in Lansing, Michigan with USD 900 – the difference in the money budgeted for a painted portrait of Paul William Alexander (an idea which he found frivolous and contrary to the nature of our movement) and the cost of the photographer for whom he eventually agreed to sit.

ASF under its old name was administered centrally through an International Service Director (ISD) based on recommendations received from Area Service Directors (ASDs). However, in 1974, when the international structure of YMI was revised, administration of the ASF shifted to the Areas and Regions.

The ASF has enabled the Y's Men's movement to build its identity and partnership with the YMCA. In turn, YMCA professionals, particularly those having benefitted from an ASF grant, have proved very useful to Y's Men in various countries by supporting existing clubs, helping them to build and maintain membership. In other places, they have assisted in the formation of new clubs.

PURPOSE

The purpose of the ASF is to promote the training of YMCA staff and/or those seeking to become members the YMCA. staff.

GENERAL PROVISIONS RELATED TO TRAINING

Present and prospective staff

The purpose, as stated above, is an ongoing one, and the ASF, as accepted by the International Council (IC) is a programme to be continued and developed. Training of professionals for the YMCA may include:

- recognised professional courses of one to four years – whether full time, part time or by correspondence – with a recognised qualification certificate, diploma or degree awarded upon completion
- shorter non-qualification courses for the purpose of updating knowledge relevant to the work of the YMCA
- seminars, conferences and conventions where the programme is regarded as appropriate for the professional development of the recipients.

Report by recipient

In all cases, recipients should present to the Selection Panel, a report on the programme undertaken, as follows:

- within two months of completion of the training programme when the programme is for a period of one year or less,
- annually, not later than the anniversary of the commencement of the programme, when it is for more than one year.

Expenses to be covered by Grants

Grants should be used by the recipient to meet all or part of course/class fees, travel, accommodation and living costs, or any other related expenses as specified by the Selection Panel.

PROMOTION AND FUNDRAISING

Structure

The IC recognises the need for the promotion of ASF at all levels of YMI throughout the world. The appointment of an ISD, ASDs, and RSDs is the structure used for this promotion.

Committees

It is recommended that ASF committees be formed at all tiers of YMI, that is at the Area, Region, District, and Club levels.

Goals

ASF annual goals should be developed by the incoming Area Presidents in close cooperation and consultation with their incoming Regional Directors.

Composition of the committees

The committees may consist of the following:

- APE, ASD ASF, and a representative from the YMCA, at the Area level
- RDE, RSD ASF, and a representative from the YMCA, at the Regional level
- DGE, DSD ASF, and a representative from the YMCA, at the District level
- Club President Elect, ASF Director/Officer and a representative of the YMCA, at the club level

Functions of the committees

- Promote the ASF within the scope of their operation, that is the Area, Region, District, or Club as the case may be.
- Organise fundraising activities.
- Maintain close contact with the local YMCA so, that with sufficient publicity through the YMCA and in the local community, donations may be attracted.
- Participate in the identification and selection of recipients of ASF awards.
- Keep data on ASF awards and recipients.
- Maintain close contact with recipients of ASF awards.
- Strengthen communication with the YMCA.
- Promote Y'sdom consistently and especially in YMCAs and communities which benefit from ASF but have no Y's Men's or Y Service Clubs.
- Submit Regional reports on the amount of money raised and allocated at the local level and generally on their activities, to the ASF Service Director at the Club, District, Regional, or Area as the case may be.

ALLOCATION OF FUNDS

Y's Men International should use the ASF as a means of demonstrating how the Y's Men's movement can operate both at the international and local levels.

Part of the monies collected each year is to be made available for international grants. The balance of funds collected is to be allocated at the "local level". ("Local level" means "other than international" and can mean Club, District, Region or Area in this policy statement.)

Allocation

The following has been adopted by the International Council:

- during 2019/20, 20% of all monies collected be passed on to IHQ for allocation at the international level and 80% be retained at source for local level projects
- from 2020/21 onward, 30% of all monies collected be passed on to IHQ for allocation at the international level and 70% be retained at source for local level projects.

The "Local Level" for these purposes is determined as follows:

- Where an Area consists of one country that country will be responsible for the allocation of all funds not destined for IHQ
- Where an Area consists of more than one country, each Region in that Area will be responsible for the allocation of the funds it has collected after deducting the percentage due to IHQ.

Areas may, in consultation with members:

- Modify the criteria for distribution of the Alexander Scholarship Fund grants to include those who volunteer with the YMCA and/or through Y's Men/Y Service
- Modify who may approve an Alexander Scholarship Fund application to include either a local YMCA CEO or a member of the Y's Men/Y Service Regional Team

Guidelines for international level allocations

- The Selection Panel shall consist of the ISD ASF (Chairperson) and each ASD working in conjunction with the YMI Liaison to the World Alliance of YMCAs (YL).
- In order to make better use of available funds and to make a positive impact in several parts of the world, the International ASF will make grants to national YMCAs, groups of national YMCAs, and in some cases the World YMCA for staff training, as well as international programmes or activities deemed meritorious and in line with ASF objectives by the Selection Panel.
- Funds collected in the current year shall be used in the following fiscal period, but only when assigned to suitable grants. When the total financial commitment for approved applications is less than the donated sum, the excess money may be held in reserve for future distribution.
- In general, all funds allocated must be used within one year of allocation, unless some other arrangement is made by the Selection Panel. Consultations should be made by the Selection Panel with the World Alliance of YMCAs as to the appropriateness of the grant being proposed and advice sought on such matters as:
 - The amount to be made available and its adequacy;
 - The course or training programme to be undertaken;
 - The period when the course or training programme might be undertaken;
 - The involvement of YMI in the training programme.
- A special report shall be made by the ISD to the IC where:

- Funds are not allocated within 12 months of their becoming available;
- Funds are not spent within 12 months of their allocation.

ASF APPLICATION & REPORTING

Local level applications

Each Area is responsible for establishing suitable criteria, as well as for designing and implementing the application procedures to be used by its Regions, Districts and Clubs for local level ASF grants.

International level applications

Those interested in accessing international ASF money should submit a written request to ISD ASF with copy to the IEOs and ISG. The IEOs, ideally in cooperation with the ISG, may, in their own right, decide upon the distribution of international ASF money but must advise the ASF Selection Panel (ISD and ASDs for ASF) of their decision before proceeding with payment to allow time to entertain objections.

Reporting

At least one report is expected annually from the Service Directors for ASF and should be submitted no later than 15 June. The ISD has the responsibility of collating into one document the reports from the Areas/Regions. Please use the online form to report on grant allocations.

ASF Report Form

